



Student Guide

DegreeWorks

Your Guide to Degree Completion

DegreeWorks is a web-based tool that provides real-time advice for degree progression and planning.

DegreeWorks is designed to aid and facilitate academic advising and the degree process, however, it is not intended to replace advising sessions.

DegreeWorks will be used to determine completion of all degree requirements for Graduation.

DegreeWorks

DegreeWorks uses the student's catalog year and associated degree requirements to produce a degree worksheet.

DegreeWorks data is refreshed nightly.

Any modifications to student data, such as a change in registration, change of major, and change of grades, will be reflected within 24 hours.

DegreeWorks

The worksheet header contains information about student programs and classifications with separate pages per active program accessible via a pull-down menu.

The screenshot displays the DegreeWorks worksheet header with the following elements:

- Search Fields:** A "Student ID" field with a clear button (X) and a "Name" field.
- Degree Selection:** A pull-down menu labeled "Degree" with "Doctor of Philosophy" selected. A red arrow points to the downward arrow icon on the right side of the menu.
- Advanced Search:** A link labeled "Advanced search" in blue text.
- Filters:** A row of filters including "Level Graduate", "Classification Graduate Student", "Program (GR) Mechanical Engineering-PHD", "Major Mechanical Engineering", and "College Engineering".
- Buttons:** "Advisors", "Graduation Application(s)", and "Visa" buttons.

DegreeWorks

The worksheet contains the following information

- **Student Academic Information**
 - Example: Program, GPA, Credit Hours, etc.
- **Degree Information**
 - Example: Course Information, core requirements, etc.
- **Non-course Requirements**
 - Example: Comprehensive Examination, etc.

DegreeWorks

There are three available views to check progress.

Student view is the default option, go to the drop-down box on the Academic tab to view the others.

The screenshot displays the DegreeWorks Academic tab interface. At the top, there are navigation tabs: **Academic** (selected), What-If, Financial Aid, and Athletic Eligibility. A utility button on the right says "View historic audit 02/12/2025 at 12:48 AM GR/..." with a dropdown arrow. Below the tabs is a main content area with a left-hand navigation menu and a main display area. The navigation menu has a "Format" dropdown set to "Graduation Checklist" with an upward arrow. The menu items are: "Graduation Checklist" (highlighted in green), "Student View", and "Registration Checklist". The main display area is titled "Degree progress" and shows a circular progress indicator at 25%, an "Overall GPA" of 3.57, and a "Requirements" section. To the right, there are two checked checkboxes: "In-progress classes" and "Preregistered classes", followed by a green "PROCESS" button.

DegreeWorks

The “Student View” displays all of the courses that the student has taken and shows how they apply toward the student’s degree requirements.

Degree & Non-Course Requirements on Student View

Each student worksheet contains sections with curriculum-related information.

- **Degree:** contains information regarding the degree requirements, including related milestones.
- **Major:** provides course-completion information related to the major.
- **Other Courses:** highlights successfully completed courses that do not fulfill a requirement
- **In-Progress:** provides information on courses *that the student is currently taking*.
- **Not Counted:** courses that exceed published time limit or were taken prior to being admitted to the program

Degree & Non-Course Requirements on Student View

Degree in Doctor of Philosophy

INCOMPLETE

Catalog year: 2022-2023

	Course	Title	Grade	Credits	Term	Repeated
<input type="radio"/> Major Requirements	Still needed:	See Major in Geography section				
<input checked="" type="checkbox"/> Responsible Conduct of Research	GEOG 8131	Research Design Fundamentals	B	3	Fall 2024	
<input checked="" type="checkbox"/> Academic Integrity	GRAD 8990	Academic Integrity	N	0	Spring 2024	

The academic integrity requirement (GRAD 8990) should be completed in the first semester of your doctoral program.

Degree Milestones

Major in Geography

INCOMPLETE

Credits required: 51 Credits applied: 41 Catalog year: 2022-2023 GPA: 3.70

A grade of 'B' or better is required for each course applied to this program.

	Course	Title	Grade	Credits	Term	Repeated
<input type="radio"/> Required Credit Hours	Still needed:	51 credits are required. You currently have 41, you still need 10 more credits.				
<input checked="" type="checkbox"/> 3.0 Program GPA						
<input type="radio"/> CORE REQUIREMENTS						

Student View Information

The Legend near the bottom of the page provides definitions of symbols used throughout the worksheet.

Legend

- | | |
|---|---|
|  Complete |  Not complete |
|  Complete (with classes in-progress) |  Nearly complete - see advisor |
|  Prerequisite |  Any course number |
| (R) Repeated class | |

Checklists

The Registration and Graduation Checklists display sections similar to the Student View but list the unmet requirements only.

Registration / Graduation Checklist

Degree in Master of Arts

INCOMPLETE



Catalog year: 2024-2025

- | | | |
|--|----------------------|--|
| <input type="radio"/> Major Requirements | Still needed: | See Major in Anthropology section |
| <input type="radio"/> Apply to Graduate | Still needed: | All students, in their final semester, must apply to graduate by the published deadline. |

Major in Anthropology

INCOMPLETE



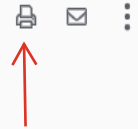
Credits required: 33 Credits applied: 18 Catalog year: 2024-2025 GPA: 3.83

- | | | |
|--|----------------------|--|
| <input type="radio"/> Required Credit Hours | | |
| <input checked="" type="radio"/> 3.0 Program GPA | | |
| <input checked="" type="radio"/> History of Anthropology | | |
| <input type="radio"/> Interdisciplinary Electives | Still needed: | 1 Class in ANTH 6604 or 6605 or 6606 |
| <input checked="" type="radio"/> Methods Elective | | |
| <input type="radio"/> Concentration Requirements | Still needed: | See Concentration in Medical Anthropology section |

DegreeWorks

The Student View and all Checklists can be printed or saved as a PDF.

Worksheets



Here are some important dates to keep in mind:

- February 13: Deadline to apply for May 2025 Graduation
- March 3: Fall 2025 Schedule of Classes available

DegreeWorks

Graduation Clearance

Your degree worksheet will be used to determine if you have fulfilled the requirements for graduation.

Check your worksheet often to ensure that it reflects your progress.

Talk to your advisor if you don't see requirements you believe you fulfilled.



DegreeWorks

Have questions?

**Contact the Graduate School
Degreeworks@charlotte.edu.**