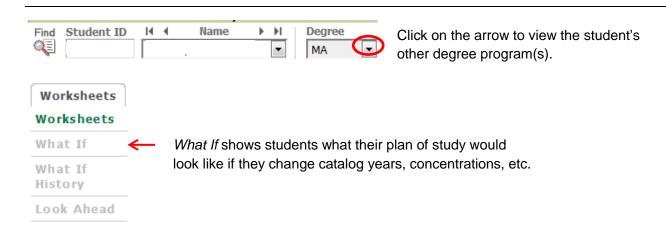
# **DegreeWorks Quick Reference Guide**

Login:

https://my.uncc.edu. A link to DegreeWorks can be found under the **Teaching** heading. Login using UNCC credentials.

Questions should be directed to degreeworks@uncc.edu



Advisors are maintained in Banner and are the responsibility of the department to maintain. Directions for updating advisors in Banner:

## http://advising.uncc.edu/advisor/banner/option-a

Overall GPA comes from Banner and includes all courses and all attempted courses, whether counted toward or excluded from the degree.

	Student View	as of 09/21/2016 at 00:18		
	Student			
	ID			
	Classification		Graduate Student	
	Advisors		Morin, Tiffany A Vetter, Lara E Stamper, Brandy J	
V	Overall GPA		4.000	
	Visa Status			



The Degree Progress bar is a visual aproximation of the student's progress toward their degree. It includes courses and non-course milestones.



The major requirement block will not be checked until everything in the block, including any concentration courses are, completed. Program requirements are dependent upon the student's catalog year.

## Apply to Graduate

Still Needed:

All students, in their final semester, must apply to graduate by the published deadline.

All students must apply to graduate by the deadline through Banner Self Service. Once a student has applied the Apply to Graduate requirement will be checked.

#### Legend:



Course or requirement is complete



Course or requirement is still needed



Course is in progress, a satisfactory grade will complete the requirement



\* Course has a prerequisite



(a) Any graduate level course

Examples:

ENGL @ = Any ENGL course at the graduate level BUSN 6@ = Any BUSN course at the 6000 level @ @ = Any graduate level course from any discipline

## Fallthrough Courses

Credits Applied: 21 Classes Applied: 7

Fallthrough Courses are those that a student has taken and completed successfully that do not have a place in the audit. That is, the course does not complete a requirement for the program. Courses appearing in the Fallthrough Courses section that should apply to the audit will require an academic petition.

### In-progress

Credits Applied: 9 Classes Applied: 3

In-progress are courses for which a student is currently registered or for which the student has inprogress research credits.

#### **Not Counted**

Credits Applied: 9 Classes Applied: 3

Not Counted are courses that have been excluded from the audit due to academic policy. For example, the course is too old (8 years for doctoral programs, 6 years for masters programs, 4 years for certificate programs), the course was taken before the student was admitted to the program, or the course exceeds the number of grades of C allowed in the program. Courses appearing in the Not Counted section that should apply to the audit will require an academic petition.

## Failed/Withdrawn/Excluded from GPA

Credits Applied: 3 Classes Applied: 1

Failed/Withdrawn/Excluded from GPA are courses that a student has failed, withdrawn from, or original attempts at a course that has since been retaken.